

Saint Matthias Anglican Church
Expense Reimbursement Form

Your Name:

Phone:

Address:

City

Zip

Date of Purchase	Item(s) Purchased	Purpose	Amount
TOTAL:			

To be reimbursed you **MUST** attach an original or a copy of your receipt.

For Office Use Only		
Approved by:	Amount:	Account to Debit:

Please **submit** hard copy of the completed form and receipt(s) to Fr John
or Traci Yazembiak (Parish Treasurer) OR email to one of them
(at revjohnroberts@gmail.com or tyazco65@gmail.com respectively) and
expect confirmation to confirm that it has been received and will be processed.